
REQUEST FOR BIDS

Construction of 40' x 80' Pole Building

East Otter Tail Soil & Water Conservation District (EOT SWCD)

Perham, Minnesota

Issue Date: April 16, 2025

Bid Submission Deadline: 9:00 a.m. May 20th, 2025

The East Otter Tail Soil & Water Conservation District (EOT SWCD) is seeking sealed bids from qualified contractors for the construction of a 40-foot by 80-foot pole building at a designated location in Perham, Minnesota. The project timeline is to have the work completed by October 31, 2025.

Project Scope:

The project consists of constructing a 40' x 80' post-frame (pole) building with the following general specifications:

- Minimum 16-foot sidewall height
- Steel siding and roofing
- One 14' x 14' & one 10' x 10' Overhead doors with manual operation
- Two 3' commercial grade insulated walk doors
- Six 4' x 3' stationary windows, up high for natural lighting
- 5" concrete slab for 1/3 of the building with appropriate site preparation and base, and concrete apron on one end of the building (14' x 14' overhead door opening)
- Electrical rough-in & final wiring and fixture installation.
- Plumbing rough in and installation of seasonal use spigot
- Site grading and drainage to ensure proper runoff
- All construction must comply with applicable local, state, and federal building codes

The selected contractor will be required to provide stamped engineered building plans as part of the permitting and construction process.

Contractor Requirements:

- Contractors must be currently **licensed, registered, and bonded** in the State of Minnesota
- Proof of current licensure, bonding, and insurance must be submitted with the bid
- Contractor must have demonstrated experience with similar pole building construction projects

Pre-Bid Meeting:

A non-mandatory pre-bid site visit will be held at the project location in Perham, MN. Interested contractors are encouraged to attend to review site conditions and ask questions. Contact EOT SWCD to schedule a visit or obtain site details.

Bid Submission Instructions:

- Bids must be received by **9:00 am May 20th, 2025**
- Submit sealed bids to:

East Otter Tail SWCD
Attn: Building Committee
801 Jenny Ave, SW
Perham MN 56572

Each bid must include:

- Contractor name, address, and contact information
- Detailed bid including all costs, materials, and labor
- Estimated start date and project completion timeline
- Proof of licensure, bonding, and insurance
- List of at least two references for similar completed projects
- Confirmation of ability to provide engineered plans

Selection Criteria:

Bids will be evaluated on the following:

- Overall cost and value
- Contractor qualifications and relevant experience
- Project schedule and availability
- Compliance with bid and contractor requirements

The EOT SWCD reserves the right to reject any or all bids, to waive informalities or irregularities, and to accept the bid deemed in the best interest of the district.

Contact for Questions and Site Information:

Darren Newville, District Manager
218-228-2373
darren.newville@eot.mnswcd.org